



TIMESHEET DATES 2025-2026

<u>Approved Timesheet must be received by ESC by:</u>	<u>To be paid on this date:</u>	<u>For pay period of:</u>
July 3, 2025	July 15, 2025	June 16-June 30, 2025
July 22, 2025	July 31, 2025	July 1-July 15, 2025
August 6, 2025	August 15, 2025	July 16-July 31, 2025
August 20, 2025	August 29, 2025	August 1-August 15, 2025
September 4, 2025	September 15, 2025	August 16-August 31, 2025
September 19, 2025	September 30, 2025	September 1-September 15, 2025
October 6, 2025	October 15, 2025	September 16-September 30, 2025
October 22, 2025	October 31, 2025	October 1-October 15, 2025
November 5, 2025	November 14, 2025	October 16-October 31, 2025
November 18, 2025	November 28, 2025	November 1-November 15, 2025
December 4, 2025	December 15, 2025	November 16-November 31, 2025
December 18, 2025	December 30, 2025	December 1-December 15, 2025
January 6, 2026	January 15, 2026	December 16-December 31, 2025
January 21, 2026	January 30, 2026	January 1-January 15, 2026
February 4, 2026	February 13, 2026	January 16-January 31, 2026
February 18, 2026	February 27, 2026	February 1-February 15, 2026
March 4, 2026	March 13, 2026	February 16-February 28, 2026
March 20, 2026	March 31, 2026	March 1-March 15, 2026
April 6, 2026	April 15, 2026	March 16-March 31, 2026
April 21, 2026	April 30, 2026	April 1-April 15, 2026
May 6, 2026	May 15, 2026	April 16-April 30, 2026
May 20, 2026	May 29, 2026	May 1-May 15, 2026
June 4, 2026	June 15, 2026	May 16-May 31, 2026
June 18, 2026	June 30, 2026	June 1-June 15, 2026

- Timesheets must be received no later than 4:30 on the specified due date.
- All timesheets **MUST BE APPROVED** by supervisor to be paid. **NO EXCEPTIONS!**
- Timesheets must be emailed to: payroll@escneo.org